

**RECORD OF THE REGULAR
MEETING MINUTES FOR THE
BOARD OF DIRECTORS OF THE
HIGH VALLEYS WATER DISTRICT
August 17th, 2022**

1. Call to Order & Pledge of Allegiance

President Hughes called the meeting to order at 3:00 p.m. and then proceeded to lead everyone in the Pledge of Allegiance.

2. Board of Directors Roll Call

Secretary/Office Administrator Thornton called the roll. President Hughes, Vice President Roberts, Director Kalani, Director Williams and General Manager Houghton were all present. Director Belwish was absent due to being out of the Country. Members of the public present were Steve and Claudia Chittenden.

3. Adoption and Adjustment of Agenda (additions and/or deletions)

No changes were noted.

Motion to approve the Agenda for August 17th, 2022 as presented made by Director Kalani and seconded by Vice President Roberts. Directors voted to approve the Agenda for August 17th, 2022 as presented as follows;

Kalani – Yes Hughes – Yes Roberts—Yes Williams – Yes

**Moved to accept the Agenda for August 17th, 2022 as presented.*

4. Public Input

None

5. Adoption of the Regular Meeting Minutes for July 17th, 2022

No corrections noted.

Motion to approve the Regular Meeting Minutes for July 17th, 2022 as presented made by Director Williams and seconded by Director Kalani. Directors voted to approve the Regular Meeting Minutes for July 17th, 2022 as presented as follows;

Kalani – Yes Hughes – Yes Roberts—Yes Williams – Yes

**Moved to approve the Regular Meeting Minutes for July 17th, 2022 as presented.*

6. Discuss and Vote on the Checks Paid Report & Monthly Financial Review

No actions were noted at this time.

Motion to approve the Checks Paid Report & Monthly Financial Review as presented made by Vice President Roberts and seconded by Director Williams. Directors voted to approve the Checks Paid Report & Monthly Financial Review as presented as follows;

Kalani – Yes Hughes – Yes Roberts—Yes Williams – Yes

**Moved to approve the Checks Paid Report & Monthly Financial Review as presented.*

7. General Manager’s Update & Maintenance Report

TEST RESULTS

Babcock: **Good**
 System Testing: **Good**

WATER QUALITY COMPLAINTS

Color: **0** Odor: **0** Other: **0**
 Taste: **0** Pressure: **0** (high) **1*** (low) ** Leak on customer’s side*

WATER CONSUMPTION

Date	Purchased	Consumed	Sold
06/22/22-07/26/22	353,674 cf	341,810 cf (348,810 cf)	260,554 cf (271,954 cf)
05/25/22-06/22/22	251,465 cf	250,125 cf	184,355 cf
04/22/22-05/25/22	265,910 cf	258,360 cf	178,323 cf

Transmission Line Loss: 0% (↓ 1.00%) **Leak Adjustment:** 2.00% (↑1.00%)
Distribution Line Loss: 0% (↓27.00%) **Leak Adjustment:** 26.00% (↓1.00%)

LOSS BREAKDOWN

	Consumed	Sold	Water Loss
Poppet Flats	127,010 cf	85,190 cf	33.00% (↑3.00%)
Twin Pines/Mt. Edna	214,800 cf	166,772 cf	23.00% (↑1.00%)

OPERATIONS & MAINTENANCE – work completed by the crew

- Shop Maintenance
- Repairs for State Sanitary Survey
- Repaired Flat on 2018 Colorado
- Weed Abatement
- Repaired Air Vac on Berry Hill
- Installed New Sample Site on Mt. Edna Road
- Repaired and Installed New Service on Ellis Drive
- Rebuilt F-250 Front End
- Took and Delivered Routine Water Samples
- Delivered Notices

LEAKS

- Main Line (2)
- Gorgonio View (1)

TO BE DISCUSSED

After reviewing the maintenance report, General Manager Houghton gave the following updates:

- *Zenner has not completed testing all the meters yet and no new issues have been made.*
- *He and Office Administrator/Secretary Thornton will be meeting with representatives of SGPWA and CRWA to discuss pre-grant process; will be assessing the District's top needs to determine which grants to apply for first.*
- *California did not meet the Governor's Stage II Water Restrictions which required all Districts to cut back usage by 20%; new mandate will be issued soon and will update when information is received.*
- *IRWM postponed their application deadline, will be submitting application this week; More grant money is available to small Districts, just need to figure out how to ask for it to ensure all projects are covered.*
- *Will be adding more water storage to the project list which was listed as a requirement on the State's Sanitary Survey conducted in June; Secondary water source is far too costly.*
- *Will begin working on new policies for vacant lot and commercial account requirements soon; will be enlisting the help of local and State agencies as well as legal counsel.*

8. Old and New Business

- a. **SGPWA Update:** Went over the status of the State's drought and restrictions as well as new guidelines that may be issued with the new mandate. Minutes can be viewed on the agency's website.

9. Adjournment

President Hughes adjourned the meeting at 3:21 p.m.