

**RECORD OF THE REGULAR
MEETING MINUTES FOR THE
BOARD OF DIRECTORS OF THE
HIGH VALLEYS WATER DISTRICT
March 15th, 2023**

1. Call to Order & Pledge of Allegiance

President Hughes called the meeting to order at 3:00 p.m. and then proceeded to lead everyone in the Pledge of Allegiance.

2. Board of Directors Roll Call

Secretary/Office Administrator Thornton called the roll. President Hughes, Vice President Roberts, Director Kalani, Director Belwish, Director Williams and General Manager Houghton were all present. Also present were Ron Duncan and Kevin Walton representing the San Gorgonio Pass Water Agency.

3. Adoption and Adjustment of Agenda (additions and/or deletions)

No changes were requested.

Motion to approve the Agenda for March 15th, 2023 as presented made by Director Belwish and seconded by Director Kalani. Directors voted to approve the Agenda for March 15th, 2023 as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes Williams – Yes

**Moved to accept the Agenda for March 15th, 2023 as presented.*

4. Public Input

Members of the public present were Kevin Walton and Ron Duncan from the San Gorgonio Pass Water Agency. They both spoke briefly about the San Gorgonio Pass Water Agency and the current water needs, as well as future plans and goals of the Agency.

5. Closed Session (Pursuant to Gov. Code Sec §54957(b)(1).)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

President Hughes called the regular meeting into closed session at 3:43 p.m.

President Hughes called the regular meeting back to order from closed session at 4:09 p.m. and announced the following:

- *Action tabled pending more information*

6. Adoption of the Regular Meeting Minutes for February 15th, 2023

The following changes were noted: Page 4, item 8; the final action needed to be corrected. Also, the item numbering was off and needed to be corrected to reflect the actual item number.

Motion to approve the Regular Meeting Minutes for February 15th, 2023 as corrected made by Director Belwish and seconded by Director Williams. Directors voted to approve the Regular Meeting Minutes for February 15th, 2023 as corrected as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes Williams – Yes

**Moved to approve the Regular Meeting Minutes for February 15th, 2023 as corrected.*

7. Audit Proposal Review from Fedak and Brown, LLC

This item was tabled to next month's meeting pending answers from the Company to Director's questions.

8. Discuss and Vote on Starting the Process to Increase District Fees

General Manager Houghton stated that the current District fees are at least a decade old and needed to be reevaluated to reflect actual costs. He stated he will need to contact legal counsel to make sure the process is done correctly and to see if the guidelines fall under prop 218. New costs will be brought to the Board when they are ready for voting.

Motion to Start the Process to Increase District Fees as presented made by Director Williams and seconded by Director Kalani. Directors voted Start the Process to Increase District Fees as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes Williams – Yes

**Moved to Start the Process to Increase District Fees as presented.*

9. Discuss and Vote on the Checks Paid Report & Monthly Financial Review

No actions required.

Motion to approve the Checks Paid Report & Monthly Financial Review as presented made by Director Belwish and seconded by Vice President Roberts. Directors voted to approve the Checks Paid Report & Monthly Financial Review as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes Williams – Yes

**Moved to approve the Checks Paid Report & Monthly Financial Review as presented.*

10. General Manager's Update & Maintenance Report

The monthly General Manager's report was unavailable due to the City of Banning not providing a monthly invoice. However, the report will be added to next month's packet and reviewed during April's meeting.

11. Old and New Business

- a. **SGPWA Update:** There was no Alliance meeting held in February. The next meeting is scheduled for March 22nd, 2023. Agendas and minutes for the San Gorgonio Pass Water Alliance can be viewed on their website at <http://www.passwateralliance.com>.

12. Adjournment

President Hughes adjourned the meeting at 4:33 p.m.