

**RECORD OF THE REGULAR
MEETING MINUTES FOR THE
BOARD OF DIRECTORS OF THE
HIGH VALLEYS WATER DISTRICT
January 18th, 2023**

1. Call to Order & Pledge of Allegiance

President Hughes called the meeting to order at 3:03 p.m. and then proceeded to lead everyone in the Pledge of Allegiance.

2. Board of Directors Roll Call

Secretary/Office Administrator Thornton called the roll. President Hughes, Vice President Roberts, Director Kalani, Director Belwish and General Manager Houghton were all present. Director Williams was absent due to illness.

3. Adoption and Adjustment of Agenda (additions and/or deletions)

No adjustments were requested.

Motion to approve the Agenda for January 18th, 2023 as presented made by Director Belwish and seconded by Director Kalani. Directors voted to approve the Agenda for January 18th, 2023 as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes

**Moved to accept the Agenda for January 18th, 2023 as presented.*

4. Public Input

No members of the public were present.

5. Adoption of the Regular Meeting Minutes for December 21st, 2022

No changes were noted.

Motion to approve the Regular Meeting Minutes for December 21st, 2022 as presented made by Director Kalani and seconded by Vice President Roberts. Directors voted to approve the Regular Meeting Minutes for December 21st, 2022 as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes

**Moved to approve the Regular Meeting Minutes for December 21st, 2022 as presented.*

6. Discuss and Vote on the Checks Paid Report & Monthly Financial Review

No actions were requested.

Motion to approve the Checks Paid Report & Monthly Financial Review as presented made by Vice President Roberts and seconded by Director Belwish. Directors voted to approve the Checks Paid Report & Monthly Financial Review as presented as follows;

Belwish – Yes Hughes – Yes Kalani – Yes Roberts—Yes

**Moved to approve the Checks Paid Report & Monthly Financial Review as presented.*

7. General Manager's Update & Maintenance Report

TEST RESULTS

Babcock: **Good**
System Testing: **Good**

WATER QUALITY COMPLAINTS

Color: **0** Odor: **0** Other: **0**
Taste: **0** Pressure (high): **0** Pressure (low): **0**

WATER CONSUMPTION

Date	Purchased	Consumed	Sold
11/22/22-12/22/23	184,490 cf	186,710 cf	109,950 cf
10/26/22-11/22/22	172,902 cf	174,680 cf	115,097 cf
09/27/22-10/26/22	237,265 cf	232,900 cf	182,791 cf

Transmission Line Loss: *Not provided*

Distribution Line Loss: *Not provided*

LOSS BREAKDOWN

	Consumed	Sold	Water Loss
Poppet Flats	67,690 cf	41,059 cf	39.00% (↑ 2.00%)
Twin Pines/Mt. Edna	109,020 cf	64,891 cf	*31.00% (↓ 2.00%)

**Leak adjustment due to leak in Twin Pines (10K cf loss)*

OPERATIONS & MAINTENANCE – work completed by the crew

- Read Meters
- Routine Maintenance
- Delivered Notices
- Shut-offs
- Samples
- Located Meter on Berry Hill
- Maintenance on Tractors
- Leak Detection Survey and Mapping with CRWA
- Repair ClaVal and CRO Twin Pines Gorgonio View Vault
- Service Connection
- Hydrant Maintenance
- Air Vac Maintenance
- Road Grading (Main Line)
- Smog Test on 2006 Colorado
- Installed 2 Meters in Twin Pines

- Replaced 20' of 4" Line in Mount Edna

LEAKS

- Wonderland Road (2)
- Gorgonio View Road (5)
- Wonder View Road (2)
- Vault 1 (1)
- Mount Edna (2)

General Manager Houghton briefly updated the Board on the following:

- *Majority of the water loss is due to meters needing to be cleaned out; technicians have this on there to do list but leaks have been taking precedence.*
- *Not losing water but losing income due to the meters not reading accurately.*
- *No new updates with the grant process.*
- *There are some exposed pipes in the area; have done minor temporary fixes and will completely fix when the weather is better.*
- *Stated he would work on a water loss chart to present to the Board at President Hughes request.*
- *Secretary Thornton is looking into updating the District website; issue would be email service but looking into it.*
- *President Hughes requested that staff contact Pine Cove to ask about their website that includes cameras of the area; would like the same for High Valleys*

8. Old and New Business

- a. **SGPWA Update:** The meetings for this month is scheduled for next week and General Manager Houghton will update the Board at next month's meeting.

9. Adjournment

President Hughes adjourned the meeting at 3:39 p.m.